

CURRICULUM VITAE

FRANK JEFFREY GEYER, P.Eng., FMA

PROFESSIONAL EXPERIENCE

- February 2023 – Present* FJ GEYER CONSULTING, Surrey, BC
Principal – Consulting services to British Columbia public school districts, including but not limited to: development of Long Range Facilities Plans, Capital Plans, School Upgrade and Renewal Plans, Business Cases and Project Definition Reports; project scoping, procuring consultants and construction managers and managing seismic and other upgrades, and renewals to extend the economic life of school facilities; and consultant services pertaining to facilities management, maintenance and operations after upgrades are completed.
- May 2020 – November 2023* BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 38 (RICHMOND), Richmond, BC
Executive Director, Facilities Services/Richmond Project Team - Responsible for the leadership, planning, management and direction related to all aspects of the District's physical assets, including but not limited to: facility master planning; capital planning including liaison with the Ministry of Education; enrolment and budget projections; property acquisition, disposal and management; project management of new District facilities, additions and major upgrades; repair, maintenance, renewal, operation, alteration, reconstruction, and relocation of existing District facilities; fleet and asset management; security, safety and risk management; student transportation; energy conservation and sustainable operations management; and utilities management. Administers a team of 13 exempt staff, over 220 unionized trades, custodial, clerical and technical staff, and contracted construction manager tasked with the stewardship of 61 sites covering 154 ha, with a gross building area of 270,300 sq.m. Annual operating budget of over \$24 Million and annual capital budget ranging from \$26-\$31 Million.
- February 2018 – May 2020* Executive Director, Planning & Development - Responsible for the overall leadership, planning, management and direction related to the District's physical assets, including but not limited to: facility master planning; capital planning; property acquisition, management and disposal; project management of new and upgraded District facilities, additions and major upgrades' renewal, operation, alteration, reconstruction and relocation of existing District facilities. Administers a team of five exempt staff and clerical staff (Richmond Project Team) and contracted construction manager tasked with the planning and development of 61 sites covering 154 ha, with a gross building area of 270,300 sq.m. Annual operating budget of \$880,000 and annual capital budget ranging from \$20-\$25 Million.
- January 2003 – February 2018* BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 37 (DELTA), Delta, BC
Director of Facilities & Planning - Responsible for the leadership, planning, management and direction related to all aspects of the District's physical assets, including but not limited to: facility master planning; capital planning including liaison with the Ministry of Education; enrolment and budget projections; property acquisition, disposal and management; project management of new District facilities, additions and major upgrades; repair, maintenance, renewal, operation, alteration, reconstruction, and relocation of existing District facilities; fleet management; security, safety and risk management; information technology services; energy conservation and sustainable operations management; utilities management; and the

District's emergency preparedness and response. Administers a team of seven exempt staff, over 140 unionized trades, custodial, clerical and technical staff, and contracted construction manager tasked with the stewardship of 40 sites covering 133 ha, with a gross building area of 204,500 sq.m. Annual operating budget of over \$11 Million and annual capital budget ranging from \$3-\$20 Million.

*February 1999 –
December 2002*

THE UNIVERSITY OF BRITISH COLUMBIA, Vancouver, BC
Associate Director, UBC Plant Operations - Responsible for the establishment, recruitment, management and leadership of the Project Services Division, a team of 36 in-house project managers, coordinators, estimators, architects, designers, technical staff and over 100 unionized trades staff tasked with providing planning, design, engineering and trade services for facility and roads construction, renovation and cyclical/deferred maintenance projects, varying in size and complexity throughout the University and totalling \$25 Million in value annually.

*August 1999 –
February 2000*

Acting Director of Plant Operations - Responsible for the management and administration of over 500 unionized and 40 management staff providing facility and grounds maintenance, janitorial, stores, fleet and waste management, recycling, safety, technical and renovation services to 380 buildings totalling over 600,000 sq.m. covering 400 ha, with an annual operating budget of over \$35 Million.

*October 1997 –
January 1999*

CREO PRODUCTS INC. (now Eastman Kodak), Burnaby, BC
Facilities Manager, North America - Responsible for the planning, management and operation of four Vancouver-area office/production facilities housing over 1,000 employees and totalling 33,000 sq.m in gross floor area, as well as four U.S.-based sales/service centres. Accountable to the Chief Financial Officer and Board of Directors and responsible for all facets of facility and grounds maintenance, space planning and moving, renovations, safety, security, waste management, energy management, stores, janitorial, food services, parking management and office services, as well as being the project manager for major expansion and new construction of facilities. Annual facilities operating budget of \$5.5 Million.

*February 1990 –
September 1997*

CITY OF SURREY, BC
Facilities Manager/Manager of Design & Construction/Senior Project Manager
Responsible for the planning and management of maintenance and capital construction programs for approximately 70 facilities in the southern sector of the City, including preparation of facility audits, co-ordinating building maintenance contractors and 20 unionized in-house trades, and co-ordinating staff responsible for the management of security, waste management, energy management and janitorial contracts at civic facilities. Planning, budgeting and management of a program of capital facility projects throughout the entire city, including presentations to City Council for approvals.

*July 1986 –
January 1990*

DEPARTMENT OF PUBLIC WORKS, GOVERNMENT OF CANADA
Project Manager, Air Transportation Sector (Pacific Region) - Responsible for the planning, budgeting and management of a program of capital major and minor construction/renovation and major maintenance projects, varying in size and complexity, at federally owned and funded airports throughout British Columbia.

*April 1984 –
June 1986*

GOODBRAND CONSTRUCTION LTD.
Project Engineer - responsible for: cost estimating, scheduling, quantity surveying, miscellaneous designs, site supervision, co-ordination of survey crews and materials inspectors, monitoring of cost, time and quality, requisitioning and expediting of materials, preparation of invoices, claims and job reports, liaison with owners and engineers, and other related work.

*January 2005 –
Present*

JSA WEB DESIGN, Surrey, BC
Principal – Website procurement, hosting, design and management services to various sports associations, leagues and tournaments, and small-medium sized businesses in the Lower Mainland.

EDUCATION

University of British Columbia (UBC)
Vancouver, BC, Canada
Degree: Bachelor of Applied Sciences (Civil Engineering) 1984

Post-graduate training/courses in The 7 Habits of Highly Effective People, The 4 Roles of Leadership, Roofing Technology, Construction Contract Law, Claims Management, Performance Management, Team Building, Conflict Resolution, Discrimination & Harassment Awareness, Asbestos Awareness & Work Procedures, Selection Interviewing, Seismic Retrofit Guidelines, Diversity, Equity & Inclusivity, and WHMIS.

Graduate - Facilities Management Administration 1997 (4 year BOMI program)
Graduate - Professional Leadership Academy 2002 (3 year APPA program)

Proficient in AutoCAD 2023, Microsoft Office 365 (Word, Excel, PowerPoint, Outlook, Expression Web, Project), WordPress/HTML5, Adobe Acrobat DC and Photoshop, Apple iOS, and Asset Management software.

LICENSES AND CERTIFICATES

- Professional Engineer, Province of British Columbia (P.Eng., 1987)
- Facilities Management Administrator (FMA, 1997)

PROFESSIONAL AFFILIATIONS

- Association of Professional Engineers & Geoscientists of British Columbia (APEGBC) - Member
- Building Owners & Managers Association (BOMA) - Member
- Association for Learning Environments (A4LE) - Member
- Educational Facility Managers Association of BC (EFMABC) - Member